

September 30, 2005

NOTICE OF OPEN POSITION

The Association of Bay Area Governments is recruiting to develop a selection list for the position of Regional Planner (P2/P3) Job Number 05-150. Position is open until filled and may be closed at any time.

REGIONAL PLANNER (P2/P3)

POSITION SUMMARY:

Grant-funded full-time position for two-years (24 months). Under supervision, the regional planner performs a wide variety of professional and technical planning assignments. These programs address comprehensive land use as well as issues such as “smart growth,” transit-oriented development, housing supply and affordability, and environmental sustainability.

The P3 position requires additional background and expertise with housing related programs, experience in making presentations in public hearing settings, and understanding of regional governance and related issues. The successful candidate should possess a desire to work as part of a team and have the ability to take initiative and exercise good judgement.

DUTIES INCLUDE: (The examples may not cover all duties which may be performed)

- Gathering and tabulating data
- Conducting basic research, writing reports and presenting information
- Reviewing policies and legislation and drafting policy recommendations
- Representing the Association at various meetings
- Maintaining communication with related agencies, stakeholders and the public

QUALIFICATIONS:

- Knowledge of principles and practices of local and regional planning and development
- Working knowledge of CEQA
- Excellent written and verbal communication skills
- Creative problem-solving; good organization and documentation skills
- Ability to establish and maintain good working relationships with agency partners
- Familiarity with GIS and Access desirable

EDUCATION AND EXPERIENCE:

A Bachelor's degree from an accredited college or university with major course work in urban planning or a related field and a minimum of two years of relevant professional experience is required for the P2 level. Minimum of three years of relevant professional experience for the P3 level. A Master's degree is highly desirable.

COMPENSATION AND BENEFITS

Salary: \$4,324 - \$6,269 per month

Pension: Employer Paid PERS 2.5% @ 55

Deferred Compensation: STARS 457 Retirement Plan

Health and Dental: Dental: Dental Insurance and choice of three HMO and two PPO Plans

Life Insurance: ABAG Paid coverage equal to 2 times annual salary

Other Benefits: Public Transit Vouchers and pre-tax options for eligible health care and dependent care expenses

Vacation, Sick Leave, Holidays: Competitive leave package including 11 paid holidays and 3 floating holidays annually

APPLICATION AND SELECTION PROCESS

Position is open until filled. Please submit a cover letter, resume, employment application, and responses to supplemental questions (see page 3 of job description) to:

ABAG H.R. 05-150
P.O. Box 2050
Oakland, CA 94604-2050

AN AGENCY APPLICATION IS REQUIRED AND MAY BE OBTAINED AT www.abag.ca.gov/jobs.html OR BY SENDING A SELF-ADDRESSED, STAMPED ENVELOPE TO ABAG – H.R. 05-150, P.O. BOX 2050, OAKLAND, CA 94604-2050. FOR INFO CALL 510/464-8496. POSITION IS OPEN UNTIL FILLED AND MAY BE CLOSED AT ANY TIME. ABAG IS AN EQUAL OPPORTUNITY EMPLOYER. QUALIFIED DISABLED INDIVIDUALS ARE PROTECTED AGAINST DISCRIMINATION.

Name: _____

**REGIONAL PLANNER (P2/P3)
SUPPLEMENTAL QUESTIONNAIRE
JOB NUMBER 05-150**

To assist us in evaluating candidates, please provide brief responses to the following questions and attach with your Application for Employment. Use additional pages as necessary.

1) Why are you interested in this position?

2) How has your education and experience prepared you for this position?